



OFFICE OF THE COMMISSIONER OF CUSTOMS, CENTRAL EXCISE & SERVICE TAX, N-5, TOWN CENTRE, CIDCO, AURANGABAD- 431 030

PUBLIC NOTICE NO. 09/2011.

Sub: Procedure for Form G Examination (Written and Oral Examination) under Regulation 19(3) of CHALR 2004 –regarding.....

All Customs House Agents of this Commissionerate are hereby informed that the “G” Pass Examination under Regulation 19(3) of Customs House Agents Licensing Regulation, 2004 read with Regulation 20(3) of Customs House Agents Licensing Regulations, 1984 will be held as per schedule given below :-

Last Date of Receipt of completed Application Form	29.08.2011
Date of issue of Admit Card	08-09.2011
Date of Written Examination	21.09.2011
Date of Publication of Result of Written Examination (To be displayed on the Notice Board. Successful candidates would not be informed individually)	30.09.2011
Date of Oral Examination	07.10.2011
Date of Publication of Final Result	10.10.2011
Date of issuance of “G” Pass Certificate	12.10.2011

Place of Examination :

“Training Hall”, Annexe Building, Ground Floor, Customs, Central Excise & service Tax Commissionerate Headquarters Office, N-5, Town Centre, Cidco, Aurangabad-431030.

Eligibility:-

Employees of C.H.A. having valid “H” Pass before the issuance of this Public Notice, will be eligible for the “G” Pass Examination.

The **minimum Educational Qualification** of such persons shall be **10 + 2 or Equivalent.**

Details of the Examination :-

This examination will be taken in two parts I) Written Examination and II) Oral Examination, each carrying 100 Marks. Minimum qualifying marks will be 50 (Fifty) marks, separately for both written and oral examination. The written examination comprising both subjective and objective type questions shall be of two hours duration. The said examination shall consist of questions aimed at ascertaining the adequacy of knowledge of such person regarding the provisions of the Customs Act and the procedure related to the clearance of goods and baggage through Customs.

Each applicant is permitted to avail of a maximum of four chances / attempts from the date of first appearance for the Written Examination . A person who appears and qualifies in the Written Examination but does not qualify in the Oral Examination will get three more chances to appear directly in the forthcoming Oral Examinations. However, he would not be required to appear in the next Written Examination, if he qualifies in the same. If a person, applies for the examination but could not appear in the Written Examination, then he would be entitled to get four more chances / attempts. If a person qualifies only in his / her fourth (last) chance / attempt in the Written Examination, he / she will get only one chance for the Oral Examination linked to that Written Examination.

The “H” Pass holders should report at 10 a.m. on the date of examination to the ‘Deputy Commissioner of Customs, Aurangabad (HQ)’ along with their original “H” Pass and Admit Card. After verification of the same, Seat Number will be allotted to the eligible candidates .

How to apply :-

1. All the Customs House Agents holding regular CHA Licence under Regulation 9 of CHALR, 2004 read with Regulation 10 of CHALR, 1984 are hereby informed to forward the names of their eligible Employees / partners / Directors for the aforesaid examination.
2. The Application Form (as per Annexure-I) shall be filled up by the candidate only in his / her own handwriting. The declaration part of the Application Form shall be filled up by the Partner / Director / Proprietor with his / her signature with the name in Block letters and with official seal, failing which the application will be rejected.

3. The photograph of the employee pasted on the application form (Annexure- I) shall be attested by the CHA and duly signed by the candidate also.
4. Admit Card in duplicate (as per Annexure-II) is to be filled in by the candidate by pasting on recent stamp-size photograph, duly signed by the candidate, in each of the Admit Cards.
5. "H" Pass holder of a CHA shall file the Application Form, enclosed as Annexure-I of this Public Notice, failing which his / her application shall be liable to be rejected.

Examination Fee :-

1. Rs.200/-[Rupees Two Hundred only/-] shall be deposited in the Accounts Department, 1 Floor, Central Excise, Customs & Service Tax Office, N-5, Town Centre, CIDCO, Aurangabad-431 030, after filing the columns of the Deposit Slip enclosed with this Public Notice.
2. Fees once paid shall neither be refunded nor adjusted against any future examination, under any circumstances.

Documents to be attached with the Application :-

1. One recent Passport Size photograph of the applicant shall be pasted on the Application Form (Annexure-I) along with Signature of the candidate and duly attested by the CHA and another two recent stamp size photographs of the applicant shall be pasted on the Admit Card in duplicate (Annexure-II). Two more stamp size photographs shall be kept in a small closed envelope and enclosed with the application.
2. Attested Xerox copy (both sides) of "H" Pass.
3. Xerox copy of Certificate/Mark-Sheet of qualification (Minimum 10+2 or Equivalent) duly attested.
4. Original Deposit slip of Rs.200/- [Rupees Two Hundred only] after payment in the Accounts Department.

Invalid Application :-

Application without the aforesaid documents and not in accordance with this Public Notice shall be rejected.

Procedure for filing Application :-

Application along with the requisite annexure shall be submitted within the notified date and any application received after the notified date by post or by person will not be taken into account for the examination. Decision of the Commissioner of Customs, Aurangabad (HQ) in any matter related with the examination shall be considered as final.

Sd/-
(S. Ramesh)
Commissioner

F. No. VIII (Cus) 264/CHA/2009
Aurangabad, the 23rd August, 2011

Copy to:

1. Chief Commissioner, Customs, Central Excise & Service Tax, Nagpur Zone
2. All Addl./Joint Commrs, Customs, C. Ex. & Service Tax Aurangabad
3. All Divisional Dy./Asstt. Commissioner,
4. ICD, Maliwada & ICD, Waluj.
5. As per mailing list.
6. Notice Board of Hdqrs, all Divisions, ICD Maliwada & Waluj.
7. Commissionerate Website,
8. CHA Association, Aurangabad.

Annexure-I

To,
The Deputy Commissioner [Customs],
Customs, Central Excise & Service Tax Commissionerate,
N-5, Town Centre, CIDCO,
Aurangabad-431 030.

Sir,

Sub. Form G Examination (Written and Oral Examination) under
Regulation 19(3) of CHALR 2004 –regarding...

In response to the aforesaid Public Notice. Shri / Smt.
_____ Employee of the CHA will appear for the examination
under Regulation 19(3) of CHALR, 2004 to be held on 21-10-2011.

1	Name of Address of the CHA	
2	Name of the person appearing For the Examination (in Block Letters)	
3	Father's Name	
4	Present address	
5	Permanent address	
6	Designation	
7	Educational Qualification	
8	Period of employment Service with the CHA	
9	No. of chances availed of in Connection with 'G' Pass Holder Examination specifying the Date and Year of the examination.	
10	Experience	
11	Date of issue of "H" Pass Card	
12	Remarks, if any	
13	Signature along with Name in Block letter of the Applicant	

It is certified that the above particulars have been verified from our records and found correct.

(Signature alongwith Name in block letter of
theProprietor/ Partner/Director with stamp)

Date : -08-2011.

Annexure-II

OFFICE OF THE COMMISSIONER OF CUSTOMS, CENTRAL EXCISE & SERVICE TAX,
N-5, TOWN CENTRE, CIDCO, AURANGABAD- 431 030

ADMISSION CERTIFICATE

Roll No.

Name of the Candidate

Photo

Name and Address of the Venue of Exam.

Training Hall, Annexe Building, Ground Floor,
Customs, Central Excise & Service Tax
Commissionerate,
N-5, Town Centre, CIDCO
Aurangabad-431030.

Date & Timing (11:00 hrs. to 13 00 Hrs.	Subject	Signature of candidate	Signature of Invigilator
21.10.2011	Written Exam		
07.10.2011	Oral Exam.		

Deputy Commissioner
(Customs)